

# CENTURY PARK EVENT VENUES



@centurypark\_cc  
[centurypark.net](http://centurypark.net)

# PREFERRED VENDOR LIST

## Graphics + PR

### Press Release/Media Coverage:

Heather Irvine,  
[heather@mdrconsulting.co](mailto:heather@mdrconsulting.co)

### Event Graphics:

María Claudia Arango,  
[maclanara@gmail.com](mailto:maclanara@gmail.com)

## Photography + Decor + Music

**Photographer:** Matt Petit,  
[mpetitphoto@gmail.com](mailto:mpetitphoto@gmail.com)

**Videographer:** Tom Bender,  
[Tom.Bender.tom@localla.com](mailto:Tom.Bender.tom@localla.com)

**Musical Coordinator:**  
Garryl Bohanon,  
[connectwithgboh@gmail.com](mailto:connectwithgboh@gmail.com)

## Catering + Event Planning

**Event Management: 360 Destination Group**  
Sarah Karpeles - [sarah.karpeles@360dg.com](mailto:sarah.karpeles@360dg.com)

**Choice Catering:**  
Kaycie Fellows, Critics Choice  
[events@criticschoicecatering.com](mailto:events@criticschoicecatering.com)

**Sweet Pea Catering:**  
Robert, chef [robert@sweetpeala.com](mailto:robert@sweetpeala.com)

**Pacific Event Services  
(Lighting/AV/Power):**

Marc Weinstock,  
[Marc@PacificEventServices.com](mailto:Marc@PacificEventServices.com),  
(800) 757-7216

**Athens Trash Service:**  
Noel Avilla, [NAvilla@athensservices.com](mailto:NAvilla@athensservices.com)  
(626) 234-4015

## Rentals

**Town & Country Event Rentals:**  
Clare Waddington,  
[cwaddington@tacer.biz](mailto:cwaddington@tacer.biz)

**Bright Event Rental:**  
Sandy Stubbs,  
[sstubbs@bright.com](mailto:sstubbs@bright.com)

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Additional Details

01

# THE PARK

**Size:** 4 acres

**Location:** Situated between 2000  
Avenue of the Stars and Century Park  
Towers

**Capacity:** 4100

[Virtual Tour](#)



**Smoking** We are a non -smoking property.  
Smoking is never allowed onsite.



**Music** Can plug into our audio system



**Curfew** 10pm for city noise ordinance and quiet  
enjoyment hours from 9am - 5pm.



**Trash** Client is responsible for removing all  
debris and working with Athens for  
large events



## VENDOR OUTLINE

1. We require the client to use some of our in house vendors for building facilities: AV/Lighting, Valet, Janitorial and Security services are skeptical and only used to keep an out for the property and not meant to be used for event staff. You must hire event security and event janitorial.
2. We do require our clients to hire an event planner (we recommend a minimum of a month-of) to help coordinate with your vendors and the venue.

## PRODUCTION (A/V & LIGHTING)

Pacific Event Solutions is our in-house technical production team that can provide comprehensive production services (i.e. lighting, audio-visual, power, rigging & staging). You may elect to work with outside production vendors subject to a few conditions we are happy to share if this is of interest. Pacific Events is our exclusive provider for the following:

**Power**

**Staging**

**Affixing any décor or other elements to venue surfaces (walls, floors, beams etc.)**

**Lighting**

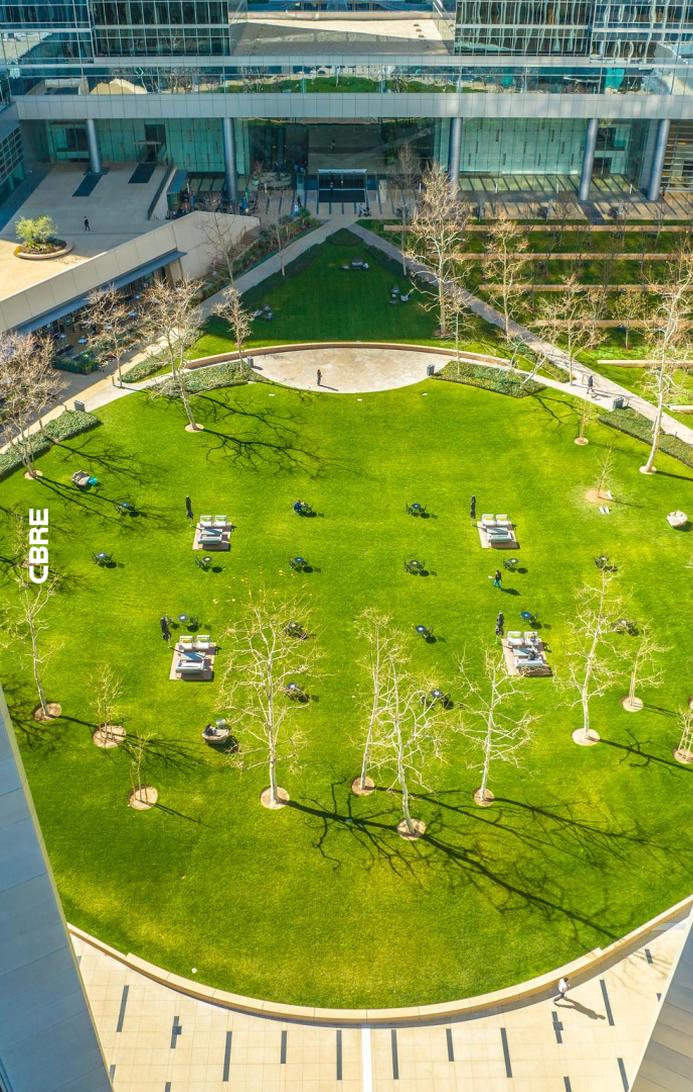
**Operating installed specialty lighting and audio**

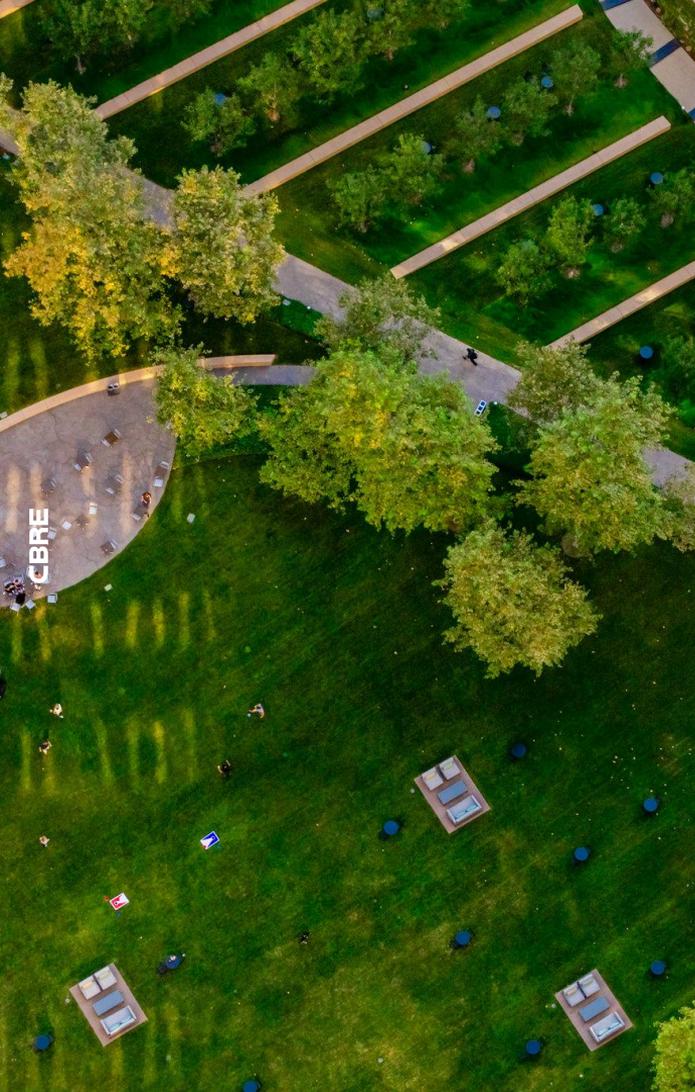
**Technical Design + Production**

**Operating installed specialty lighting and audio**

**Activations + Display**

**Operating installed specialty lighting and audio**





## F&B

1. We do not have an in-house kitchen, but we welcome caterers that can provide a certificate of insurance and a copy of their city health permit.
2. The Pavillion does not own a liquor license, so you are welcome to BYOB. We do require that you contract with a licensed and insured bar staffing company that can supply liquor liability insurance.

## LANDSCAPE

1. Equipment may not be staked off in the grass/ landscaping.
2. We ask our event producers and subvendors to be mindful of the greenspace. Replacement cost is currently \$9.00 RSF to replace for grass, plants, trees, shrubs and the client and vendor is responsible to reimburse damaged landscape. We love the greenspace we provide for our community so please be mindful and treat it like a park for people to enjoy.
3. Events cannot take place on the pathways around Centerpiece Park or near the restaurants on site between 11:00 am and 2:00 pm.
4. Park Furniture cannot be used for events between 11:00 am and 2:00 pm. Furniture Relocation Services may apply.
5. If company/organization would like to keep their event more private they should rent stanchions and chain to surround the perimeter of the event.
6. Vendor/Company must provide an appropriate fire extinguisher if there is any flame present (i.e. BBQ).

\*All rules and regulations are subject to change.

# COST

CBRE

\$17,500 for 3rd party events

\$8,750 production days

**Additional Fees:** Security, Parking, Janitorial  
based on contract

\*Please refer to website for cost calculation



# COST

CBRE

\$1,500 for tenants  
\$750 production days

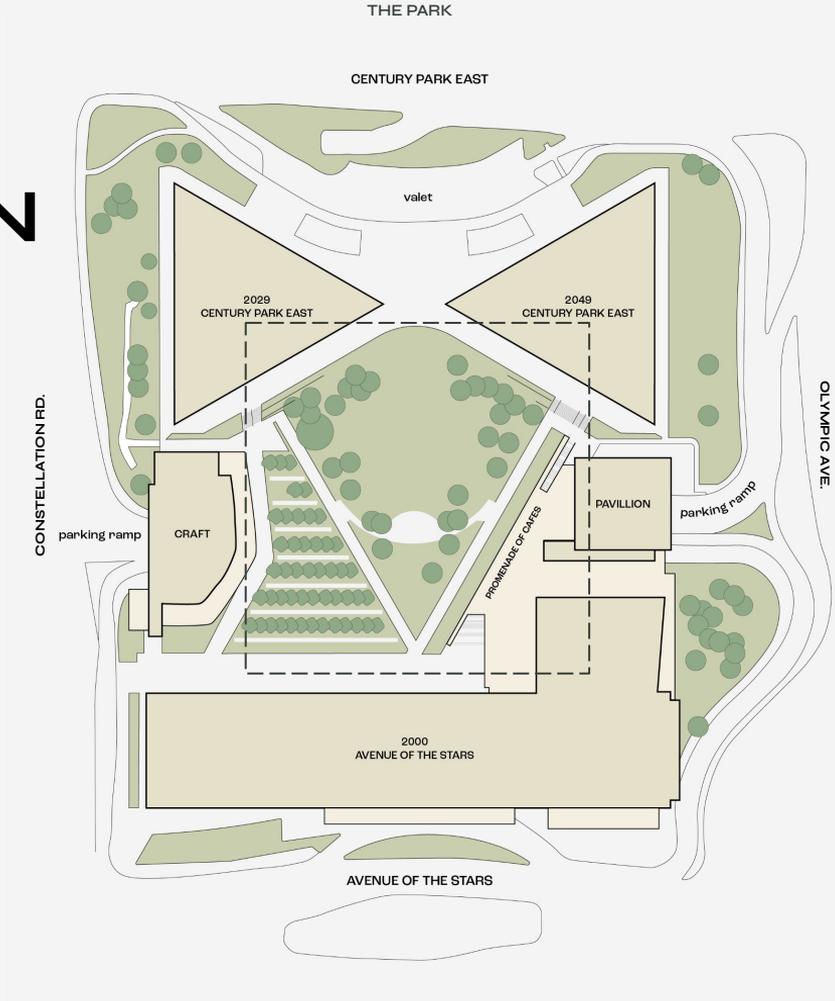
**Additional Fees:** Security, Parking, Janitorial  
based on contract

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# THE PARK LOCATION

CBRE



CENTURY PARK

# THE PARK ZONES

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Upper Park  
Tree Grove

Lower Park

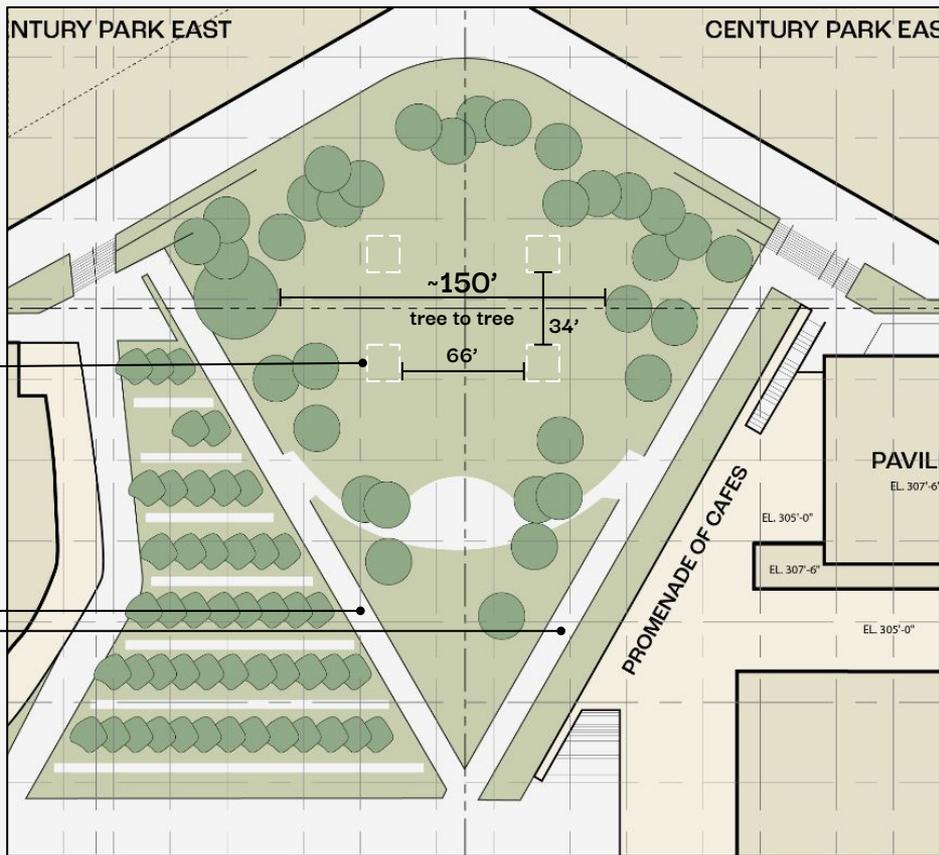


# THE PARK DIMENSIONS

CBRE

Wooden Pads  
(not removable)  
144" x 108"

Walkways are 120" W



## THE PARK

WEIGHT  
LIMITS

"Park" area construction (sod and stone) is comprised of 6" to 8" of sod, on top of about 8" of soil.

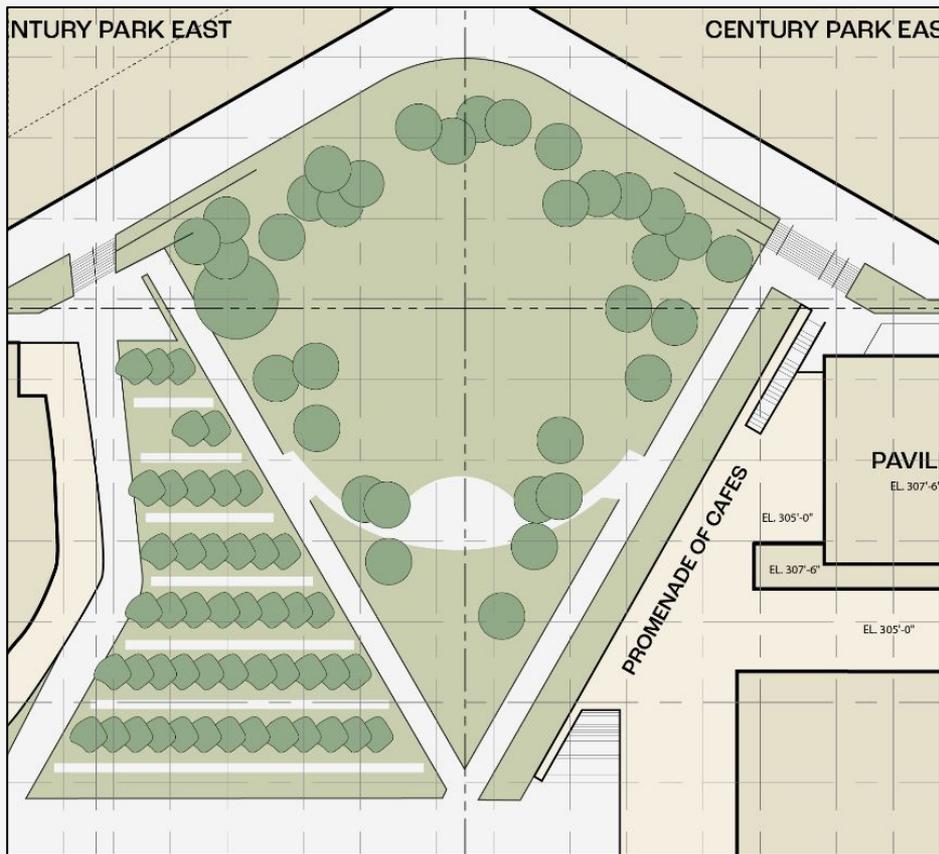
The sod and soil are placed on an elevated structure comprised of light-weight aluminum corrugated decking which is supported by a grid of cinder block (sheer) walls.

The sheer walls of the grid run perpendicular to one another and are from 8' to 10' apart.

Below the corrugated decking and between the sheer walls is a void space maze under the entire Park. The void is anywhere between 6' high (on the west side) and 2' high (on the east side).

The Park average load factor is 100# sq./ft.

The 100# load factor is at the areas unsupported by sheer walls and considerably more where the decking is supported by the sheer walls.



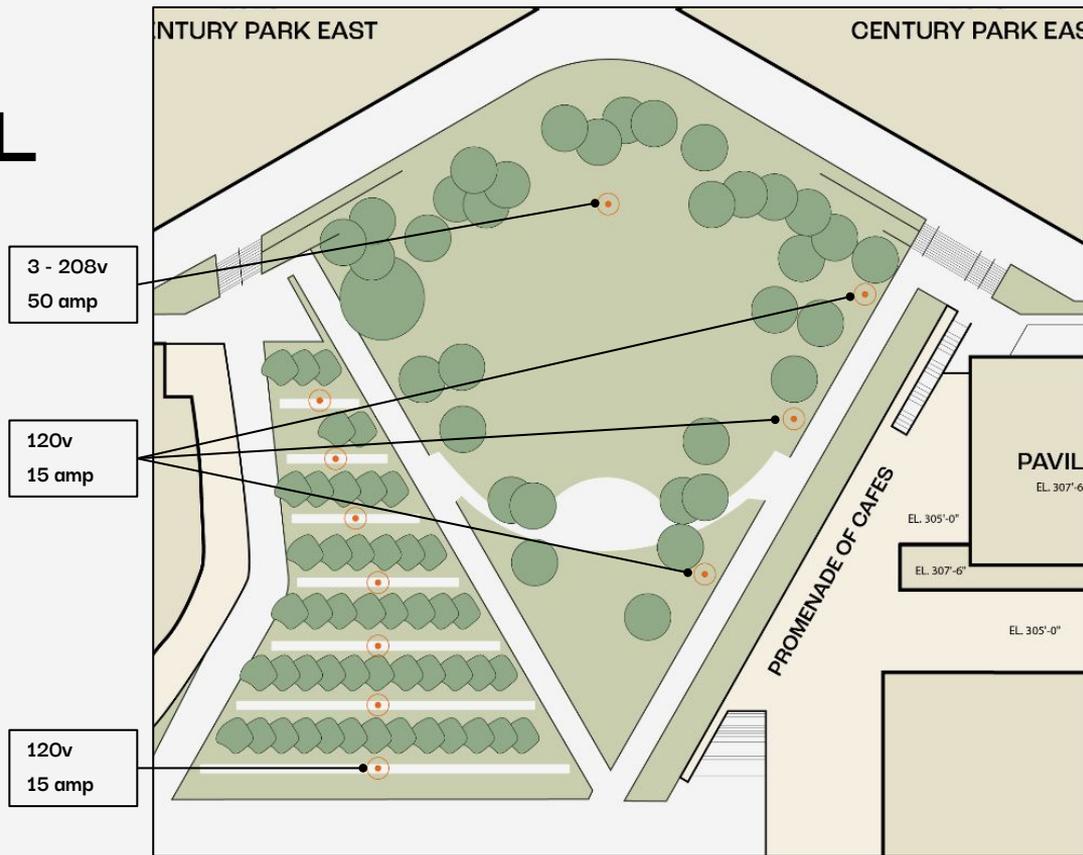
# THE PARK

## ELECTRICAL

All available **120v or 208v** in and around the Park. There are several existing 120v outlets that can be plugged into around the Park. Additionally, there are three 208v, 50 amp circuits in the middle of the Park that can be used.

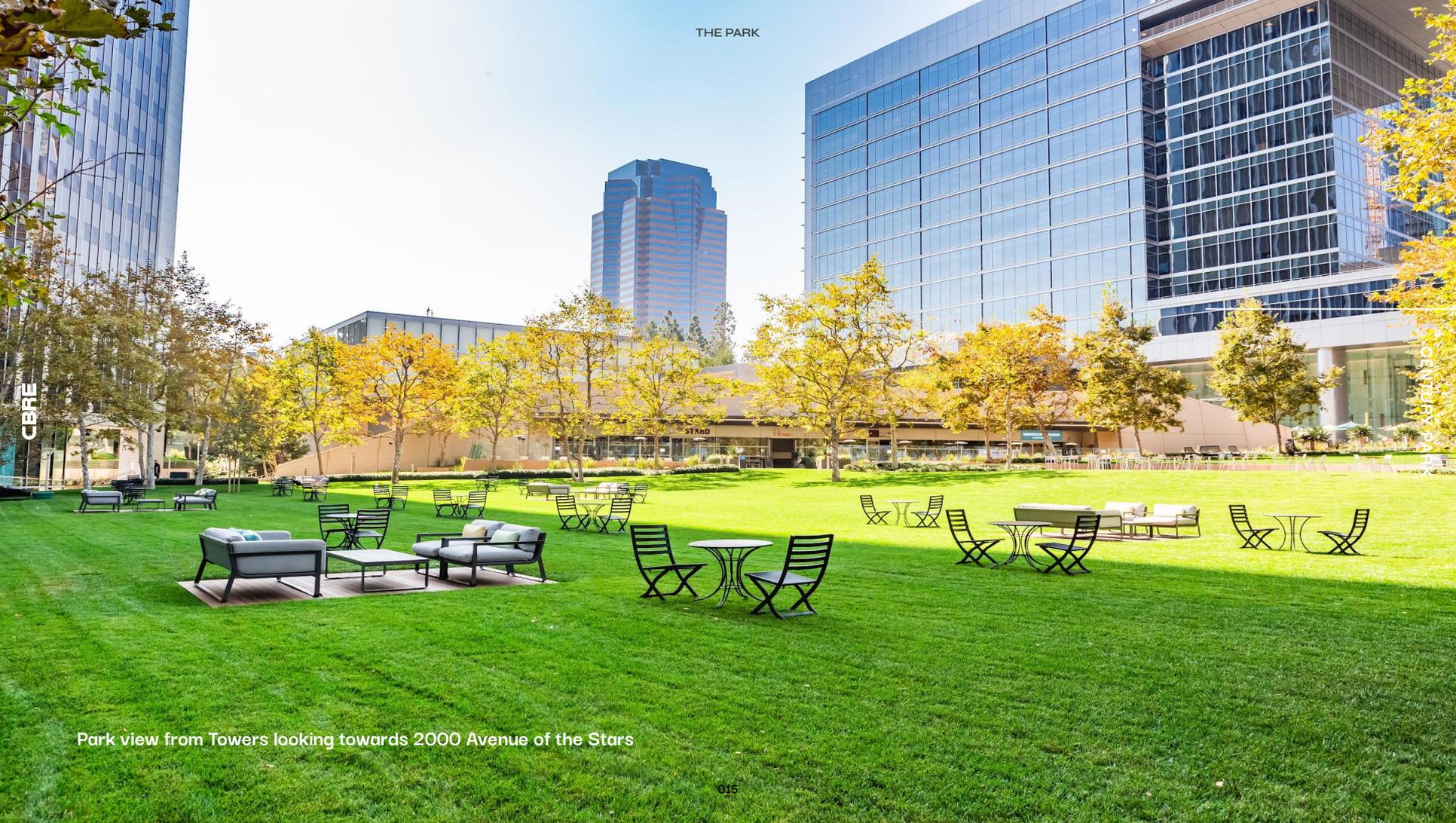
There are conduits that run from the park to the below loading dock. To use those three circuits, an extension cord has to be run through the conduits and plugged into the 208v circuit in the ceiling of the loading dock. That extension cord would then need to be run where the power is needed. Once it is at that location, a spider box could be used to connect to the end of the 208v extension cord providing multiple 120v outlets that could be plugged into.

This methodology could be used for each of the three circuits and run to different locations in the park.





**Upper/Lower Park + Tree Grove** - connects Century Plaza Towers and Avenue of the stars (Left), **Platform in Upper Park**, **View looking towards towers from Upper Park**



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Park view from Towers looking towards 2000 Avenue of the Stars

PREVIOUS  
EVENTS

# AWARDS SHOW

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PREVIOUS  
EVENTS

# AWARDS SHOW

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PREVIOUS  
EVENTS

# AWARDS SHOW

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PREVIOUS  
EVENTS

# PRIVATE EVENT

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PREVIOUS  
EVENTS

# BRAND ACTIVATIONS

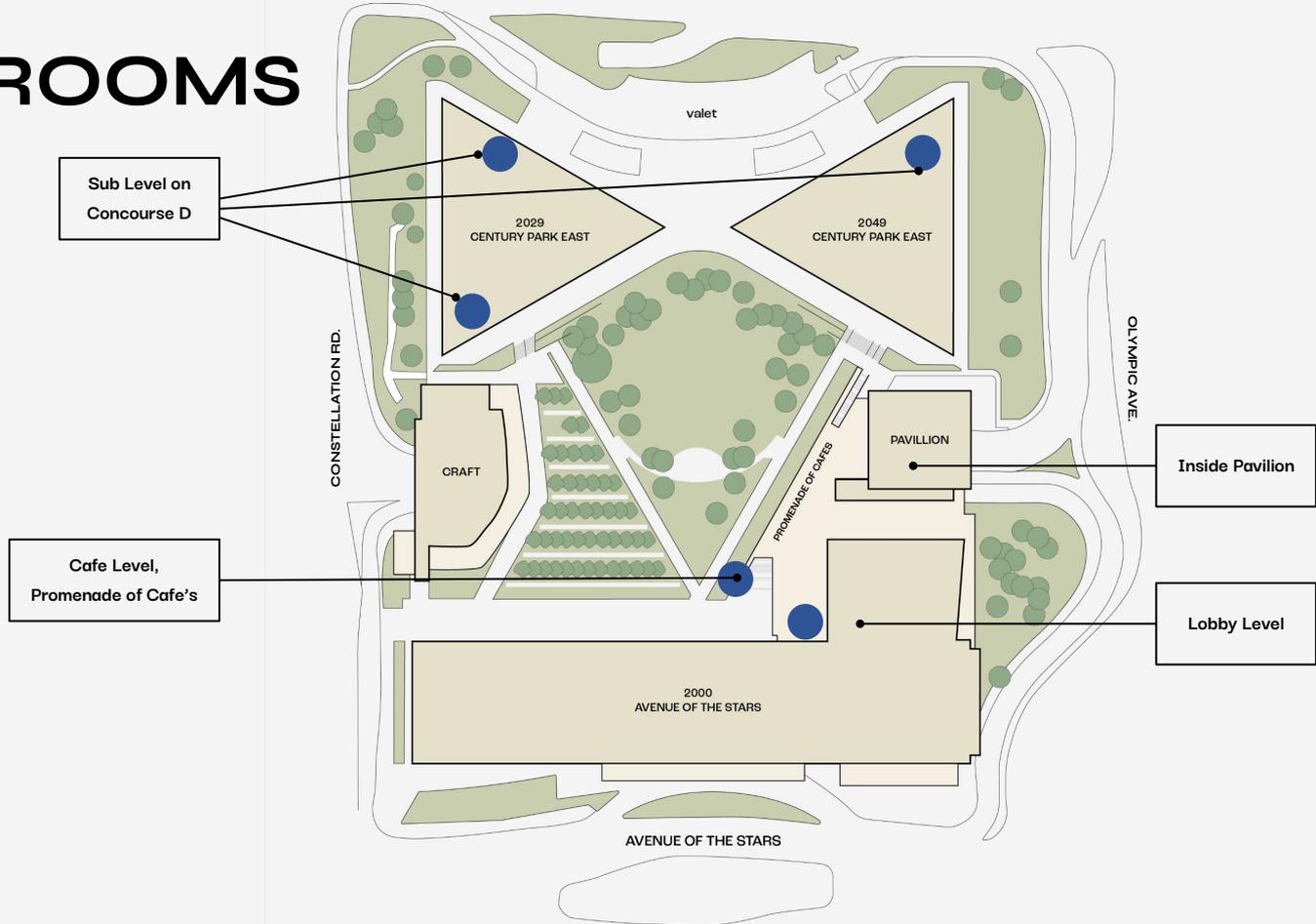


# ADDITIONAL DETAILS

# RESTROOMS

ADDITIONAL DETAILS

CENTURY PARK EAST



CENTURY PARK

CBRE

BOLLARDS



Bollards are 8'7" apart from ground lip and 8'10" pole to pole. Pricing to remove/replace bollard is \$1,650.

# GENERAL RULES & REGULATIONS AT CENTURY PARK

1. Company/ Organization should organize lane closures with the necessary parties. Century Park only permits a lane closure on Constellation (South Side and East Curb Lane between our driveway entrance and the Century Park East). The Craft Valet and right turn lane into our parking structure must be left clear at all times. We do not permit lane closures in front of the 2000 Avenue of the Stars building on Avenue of the Stars.
2. If there are any cable runs, cross overs must be in place. Cross overs must be placed before the cables are run. Cable runs must be approved with the property site rep on the scout prior to production.
3. Lessee shall not permit any item lacking a rubber or soft vinyl base at its point of contact with the floor to be placed upon the floor unless the item is set on a clean, neat vinyl or rubber mat, carpet and/or layout board. All heavy equipment, to include but not limited to, forklifts, scissor lifts, vehicles, etc. must be situated on or travel along plywood and/or UltraDeck/DuraDeck material. Matting must be used instead of layout board in the event of rain.

4. All ingress and egress points must remain clear at all times. Cable breaks must always be at points of ingress and egress. Cable breaks/disconnects must be within 5 feet of every ingress/egress point.
5. Underground parking at Century Park is unavailable during the week. Parking on the weekends can be arranged directly with our Parking Manager, Jose Ramos at Jose.Ramos@abm.com.
6. Company/ Organization is permitted non-exclusive use of the property. Regular access must be granted to property tenants and guests at all times.
7. Company/ Organization should continually keep the Premises and any booths, tables or other event items/ equipment in a neat, clean and attractive manner.
8. Company/ Organization must obtain Owner's prior approval with respect to any event object they intend to place on the Premises. Lessee shall not place any type of tape on the floor or on any fixture in or around the Premises. No item shall be placed on any fixture at the Property including, without limitation, on fountains, cans, planters, walls, columns, banisters or railings.
9. No items shall be brought to the Premises without Owner's prior consent. No item Lessee brings to the Premises shall be dragged across any floor or other surface. Lessee shall hand carry or use carts or dollies to transport items to the Premises and any such cart or dolly shall have rubber wheels that are at least two inches wide.

# GENERAL RULES & REGULATIONS AT CENTURY PARK

10. All signs Lessee may wish to install at the Premises shall be subject to Owner's advance approval in all respects, including but not limited to, their location, and any such signs shall be of professional design and quality.

11. Whenever Owner's approval is required hereunder, such approval shall not be effective unless granted in writing by an authorized representative of Owner. Any approval granted shall apply only to the specific matter for which approval is sought. Any such approvals may be granted or withheld in Owner's sole discretion.

12. Lessee shall not permit any noises, music, odors, or other matters to occur at or about the Premises so as to bother or annoy other occupants of the Property or visitors thereto.

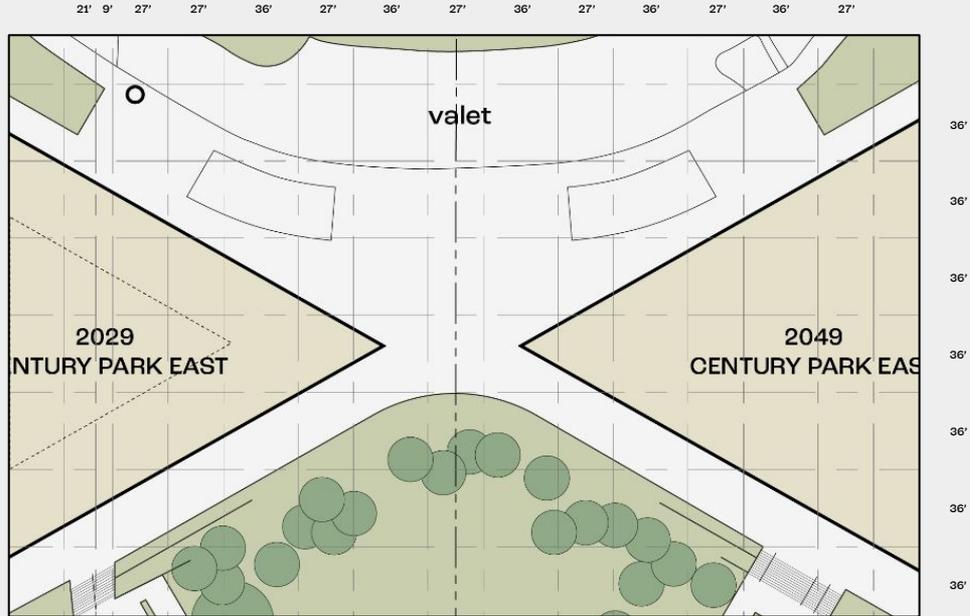
[COI SAMPLE](#)

[INSURANCE  
REQUIREMENTS](#)

# LITHOCRETE

NO Pallet Jacks are allowed on the property anywhere or in the valet area. All equipment must be rolled on carts with rubber wheels and pushed over a layer of  $\frac{1}{4}$ " plywood to protect the lithocrete. OR we recommend building a pathway bridge or creating a **plywood pathway to roll equipment over.** We have a dedicated event guard for all load in and breakdowns to ensure property protocols are met.

ADDITIONAL DETAILS



# CONTACT US

FOR MORE INFORMATION AND  
AVAILABILITY.

[Centurypark.net](http://Centurypark.net)



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CPEvents@cbre.com